

Pemberton Festival Community Grant Application

Please complete the application as outlined. Note that the body of the application should be no longer than 6 pages in length.

Applications are due on Friday, October 10, 2008.

Electronic copies can be emailed to info@pembertonchamber.com.

The Pemberton Festival Community Fund has been established by Live Nation from the ticket proceeds from the Pemberton Festival 2008. Live Nation, the donor, is providing these funds to be distributed to not-for-profit community organizations in a timely manner. This funding is to be granted in a fair, accountable and transparent manner.

Preference will be give to programs that benefit a broad segment of the community.

A - Contact Details

Organization (legal name):

Organization's Operating Name (if different from above):

Address:

Telephone:

Fax:

Email:

Website:

Project Contact Person:

Telephone:

Email:

B - Project Information

Please summarize the mandate and major activities of your organization:

Project Title:

Project Description:

Project Goals and Objectives:

Describe your Project Plan of Action (including start and end dates):

Please describe how your project contributes to the community and identify the range of citizens who will benefit from this project.

C - Project Budget

| Expenses | Amount |
|-----------------------|--------|
| | |
| | |
| | |
| Total Expenses | |

| Revenues | Confirmed? | Cash | In-kind | Total Amount |
|------------------------|------------|------|---------|--------------|
| Grant - requested | | | | |
| Other - please name | | | | |
| Other - please name | | | | |
| Total Revenues: | | | | |

Please note

- Your revenues and expenses must balance
- The Pemberton Festival Community Fund does not fund operational or core expenses of application organization, retroactive funding, salaries, activities for direct religious purposes, sabbatical leaves or student exchanges.

D - Supporting Documentation

Please include the following documents with your application:

1. Names of Board of Directors
2. Number of years your organization has existed

E - Signing Authority

Chairperson / President name and contact details:

Authorized Signature:

Title:

Date:

All applications will be thoroughly assessed by the Advisory Board. Your organization may be contacted to go over the details of your project.

Successful funding applications will receive written notification of the Advisory's Board decision together with the terms and conditions of any grant that has been awarded. Unsuccessful applications will also receive written notification. Decisions will be made by December 1, 2008.

Final decisions regarding all grants rests with the Advisory Board and access to the Board's deliberations and discussions will not be made public.

After a grant has been awarded...

The Pemberton Festival Community Fund expects the following from grant recipients:

- Proper fiscal management;
- Thorough and well-planned project evaluation;
- Project dissemination plan and activities, where appropriate;

Completed applications can be submitted as follows:

Via email to info@pembertonchamber.com

or mailed to Pemberton Festival Community Fund, Box 370, Pemberton, BC, V0N 2L0

or dropped off at the Chamber of Commerce Visitors Centre